

Director Application Form

Please complete all sections of this application form and return a copy to exec.director@reflexologycanada.org or post to:

Reflexology Association of Canada
 165 B Garry Street
 Winnipeg, MB
 R3C 1G7

Please note that we will only accept applications completed on this form.

Personal Details		
Title	Surname	
First Name(s)		
Contact address		
Telephone (home)	Mobile	Telephone (work)
E-mail		
Work Details		
Job Position		
Company		
Job Description		
Additional Details		
How did you hear about this position?		
Do you belong to any other reflexology associations and/or organizations? If so, which one(s)?		

Director Application Form

Please attach a resume (maximum 2 pages).

Skills and experience
Please write a short statement detailing your understanding of and commitment to the vision, values and mission of RAC.
<p>Which of the following key areas sought do you have significant experience of:</p> <ul style="list-style-type: none"> • Industry based and/or academic experience in the field of media and culture • Senior management/ director roles the business and corporate community • Diverse political experience and contacts • HR specialist/Operational Management • Fundraising, particularly major donations from individuals, companies and trusts • Organisational development/Organisational expansion • Legal

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Please describe your willingness and ability to devote the necessary time and effort, including meetings via phone and virtual conferences.

How does your knowledge, skills, and experience match what we are looking for and how will they contribute to RAC.

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Which of the following skills do you have?

Fundraising and financial management

- Generating income from Trusts
- Generating income from companies and other organisations
- Generating income from individuals
- Membership development
- Financial management

People and performance management

- Developing human resources
- Employee relations and issues
- Employment regulation and best practice
- Information management
- Organisational development/change management

Campaigns and communications

- Media management
- Public relations
- Marketing and advertising
- Gender equality policy
- Activism

Governance

- Not – For- Profit law
- Strategic planning
- Monitoring and evaluation
- Diversity practice
- Legal

Other (please specify)

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Declaration	
<p>In accordance with the Personal Information Protection and Electronic Documents Act, I give my consent for the information contained in this form to be processed in accordance with the Reflexology Association of Canada’s policy for the purposes of director recruitment. I understand that if appointed, this application form will become part of my file.</p> <p>I declare that the information contained in this form is true and accurate. I understand that false information may lead to any offer being withdrawn or my directorship being terminated without notice.</p> <p>I declare that I am not disqualified from acting as a director and that:</p> <ul style="list-style-type: none"> • I am aged 18 years or over at the date of this election or appointment; • I am capable of managing and administering my own affairs; • I do not have an unspent conviction relating to any offence involving deception or dishonesty; • I am not an undischarged bankrupt nor have I made a composition or arrangement with, or granted a trust deed for, my creditors (ignore if discharged from such an arrangement); • I am not subject to a disqualification order under The Canada Business Corporations Act, 1985 (part 10); • I am not subject to disqualification under section 126 of the Not for Profit Act, 2009; • I have not been removed from the office of a board of directors or as a trustee for a charity by an Order made by the court on the grounds of any misconduct or mismanagement nor am I subject to any court Order, preventing me from being concerned in the management or control of any relevant organisation or body. 	
Signature	Date